

SOUTH CAROLINA COMMISSION ON DISABILITIES AND SPECIAL NEEDS

MINUTES

September 20, 2012

The South Carolina Commission on Disabilities and Special Needs met on Thursday, September 20, 2012, at 10:00 AM at the Department of Disabilities and Special Needs Central Office, 3440 Harden Street Extension, Columbia, South Carolina.

The following were in attendance:

COMMISSION

Present:

Fred Lynn, Chairman
Deborah McPherson, Vice Chairman
Christine Sharp, Secretary – via Teleconference
Katherine Davis
Eva Ravenel
Katherine Finley

Absent:

Harvey Shiver

DDSN Administrative Staff

Dr. Buscemi, State Director; Dr. Kathi Lacy, Policy; Mr. David Goodell, Associate State Director, Operations; Mr. Tom Waring, Associate State Director, Administration; Mrs. Tana Vanderbilt, General Counsel (For other Administrative Staff see Attachment 1 – Sign In Sheet).

Guests

(See Attachment 1 Sign-In Sheet)

Coastal Regional Center (via videoconference)

(See Attachment 2 Coastal Regional Center Sign-In Sheet)

Pee Dee Regional Center (via videoconference)

(See Attachment 3 Pee Dee Regional Center Sign-In Sheet)

Whitten Regional Center (via videoconference)

(See Attachment 4 Whitten Center Regional Center Sign-In Sheet)

York County DSN Board (via videoconference)

(See Attachment 5 York County Sign-In Sheet)

News Release of Meeting

Chairman Fred Lynn called the meeting to order and read a statement of announcement about the meeting that had been mailed to the appropriate media, interested persons, and posted at the Central Office and on the website in accordance with the Freedom of Information Act.

Invocation

Chairman Fred Lynn gave the invocation.

Introduction of Guests

Chairman Fred Lynn welcomed and introduced the new commission members, Ms. Eva Ravenel and Ms. Katherine Finley.

Adoption of the Agenda

The Commission adopted the September 20, 2012 Meeting Agenda by unanimous consent. (Attachment A)

Approval of the Minutes of the August 16, 2012 Meetings

The Commission approved the minutes of the August 16, 2012 Commission Meeting by unanimous consent.

Public Input

Ms. Sandra Loy of Summerville, SC spoke on behalf of the Coastal Center.

Report from DSN Boards

Ms. Elizabeth Krauss spoke on behalf of the SC Human Service Providers Association.

Commissioners' Update

Commissioners Christine Sharp and Deborah McPherson spoke of events and meetings that they attended and shared news of upcoming events in their respective districts.

New Business

Surplus Property – Whitten Center

Mr. Tom Waring presented information of the property at the Whitten Center, making a recommendation to sell all three tracts of land as surplus. Discussion followed. Commissioner Deborah McPherson made the motion to surplus tract A and B only and wait to sell tract C. The motion was seconded. Discussion followed. Commissioner Eva Ravenel made a motion to amend to sell tract A and tract B after Tract B is reconfigured into a rectangle. The motion was seconded. With all in favor of the amended motion, the motion passed. (Attachment B)

Special Contract Applications

Dr. Kathi Lacy reported the Policy Committee met last month to address an item presented by former commission member Nancy Banov regarding the Commission's role with special grants. Commissioner Deborah McPherson made the motion that three months prior to issuing the RFP for special grants the Policy Committee would review the criteria and priorities and make a recommendation to the full Commission. Any special grant awards exceeding \$100,000 would be reviewed by the Policy Committee for a recommendation to the full Commission. Special considerations would be given to emergencies. The motion was seconded and passed.

Two-Month TCM Data Report

Mr. Tom Waring gave a report of TCM activity from July through August. He stated Dr. Buscemi would provide the information to DHHS. The TCM issue could dramatically impact DDSN with a loss of revenue and may change the quality of service DDSN provides. Discussion followed. Mr. Waring stated TCM data for an entire quarter would be provided at the October Commission Meeting. (Attachment C)

Budget Request 2013 – 2014

Mr. Tom Waring provided information on the 2013 – 2014 Budget Request. Mr. Waring stated input was received from the providers and the advocacy group. Mr. Waring requested Commission approval of the budget. Discussion followed. Commissioner Deborah McPherson made the motion to take \$2.5 million out of Priority 2 for cost of providing care and combine it with Priority 4 of Aging Caregivers of \$1.35 million for a new total of \$3.85 million. The motion was seconded. Discussion followed. Commissioner McPherson amended the original motion to move the new Priority 4 to Priority 2 with a new title of Response to Safety and Critical Needs for Aging Caregivers. This change

reprioritized the budget request as follows: Priority 1-Federal Requirements/Initiatives of \$2.2 million, Priority 2 – Response to Safety and Critical Needs of Aging Caregivers of \$3.85 million, Priority 3 – Maintenance of Effort to Continue Provision of Quality Care to Consumers of \$3.6 million and Priority 4 – In-Home Individual Family Supports of \$3.375 million. The motion was seconded and passed. Commissioner Katherine Davis motioned to reconsider her vote on the amended motion. The motion was seconded. The motion to reconsider did not pass.

State Director's Report

Dr. Buscemi reported on the following topics:

DDSN will be working with CMS through DHHS on the OIG audit issue. The formal report was released and is consistent with what she has reported before. DDSN did not think it was correct to pass on the cost to the consumers and has been using the same methodology for 30 years.

Alliant has started quality assurance reviews and will start licensing October 15, 2012.

The Accountability Report will be posted on the website and has been placed in the Commission binders.

The Stakeholder formal report has been provided to the Commissioners and will be posted on the DDSN website.

DHHS changed the amount of therapy that could be received without prior approval from 75 to 105.

Greenville County DSN Board – DDSN is directing operations and will continue to do so for two to three months. Still working on getting key positions filled.

The November Commission Meeting has been moved to November 8, 2012 in order for Dr. Buscemi to attend the NASDDDS Annual Meeting.

Supports Intensity Scale (SIS) – An overview of the SIS will take place on November 7, 2012 at DDSN for the Advisory Group and DSN Executive Directors and another overview on November 8, 2012 for the Commissioners during their Work Session.

Next Regular Meeting Date

Chairman Fred Lynn announced the next Commission Meeting is scheduled for Thursday, October 18, 2012 and a time will be set at a later date and a notification of the time will be issued.

Executive Session

On motion of Commissioner Deborah McPherson, seconded and passed, the Commission entered into Executive Session to discuss a personnel matter.

Enter into Public Session

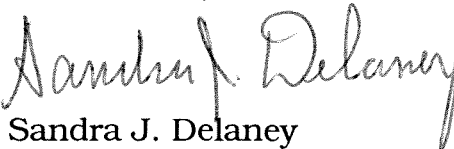
The Commission entered into Public Session. It was noted that no action was taken in the Executive Session.

On motion of Commissioner Deborah McPherson, seconded and passed, the Commission accepted Dr. Buscemi's planning document as drafted.

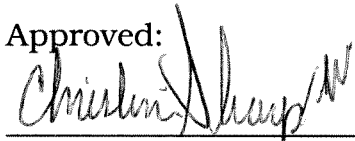
Adjournment

With no further business, Chairman Fred Lynn adjourned the meeting.

Submitted by,


Sandra J. Delaney

Approved:



Commissioner Christine Sharp
Secretary

SC COMMISSION ON DISABILITIES AND
Commission Meeting

Attachment 1

September 20, 2012

Guest Registration Sheet

(PLEASE PRINT)

Name and Organization

1. Linda Bodiford Coastal Center
2. Suzanne Johnson Coastal Center Parents
3. Elizabeth Kraus Georgetown DSN Board
4. Joyce Davis B I A S C
5. Stephanie Williams Calhoun DSNB
6. Lisa Weeks DDSN
7. Richard Wnek DDSN
8. Alike Moss Calhoun DSNB
9. Ralph Courtney Alike DSNB
10. Jennifer Van Cleave SC DD Council
11. Mike Keith Marion-Dixon DSN
12. Leanne Johnston SCT/SP
13. Bob Jones allendale/Barnwell DSNB
14. Shondala Hall (Shondala Hall) DDSN
15. HELEN ACORSE DDSN
16. Kathleen Roberts SC PROD + Witten Center
17. Robby Martin P A
18. Jennifer Buster DDSN
19. Dean Reed CC BSN
20. LINDA VELDHEER SC DDSN

SC COMMISSION ON DISABILITIES AND SPECIAL NEEDS

Commission Meeting

September 20, 2012

Guest Registration Sheet

(PLEASE PRINT)

Name and Organization

- | | | |
|-----|-----------------|--------------------|
| 21. | Dime Eppanly | SCSCIA |
| 22. | Sandra Loy | Coastal Center |
| 23. | MARK MYERS | CoASTAL Center |
| 24. | Tana McCarthy | SC MENTOR |
| 25. | Mary Leitner | RLDSNB |
| 27. | Crystal Ray | Family Connections |
| 28. | Danielle Dubose | BIASC |
| 29. | Heather Jay | BIASC |
| 30. | Dorothy Goodwin | COI |
| 31. | Lindsey Daniel | COI |
| 32. | Ann Dalton | DDSN |
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SC COMMISSION ON DISABILITIES AND SP
Commission Meeting
September 20, 2012

Guest Registration Sheet

(PLEASE PRINT) Name and Organization

1. Ruth Berta SCDDSN
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SC COMMISSION ON DISABILITIES AND SI
Commission Meeting
September 20, 2012

Guest Registration Sheet

(PLEASE PRINT) Name and Organization

1. Ruth Thomas Darlington County
2. Clara Faye Dozer Williamsburg County

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SC COMMISSION ON DISABILITIES AND
Commission Meeting
September 20, 2012

Attachment 4

Guest Registration Sheet

(PLEASE PRINT)

Name and Organization

1. John King DDSN
2. Jennifer Burk WCDNRB
3. Jimmy BURTON BURTON CENTER
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Commission Meeting

September 20, 2012

Guest Registration Sheet

(PLEASE PRINT)

Name and Organization

1. *Attendees:* _____
2. *Mary Porter YCBDSN* _____
3. *Janice Gowan YCBDSN* _____
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SOUTH CAROLINA COMMISSION ON DISABILITIES AND SPECIAL NEEDS

A G E N D A

**South Carolina Department of Disabilities and Special Needs
3440 Harden Street Extension
Conference Room 251
Columbia, South Carolina**

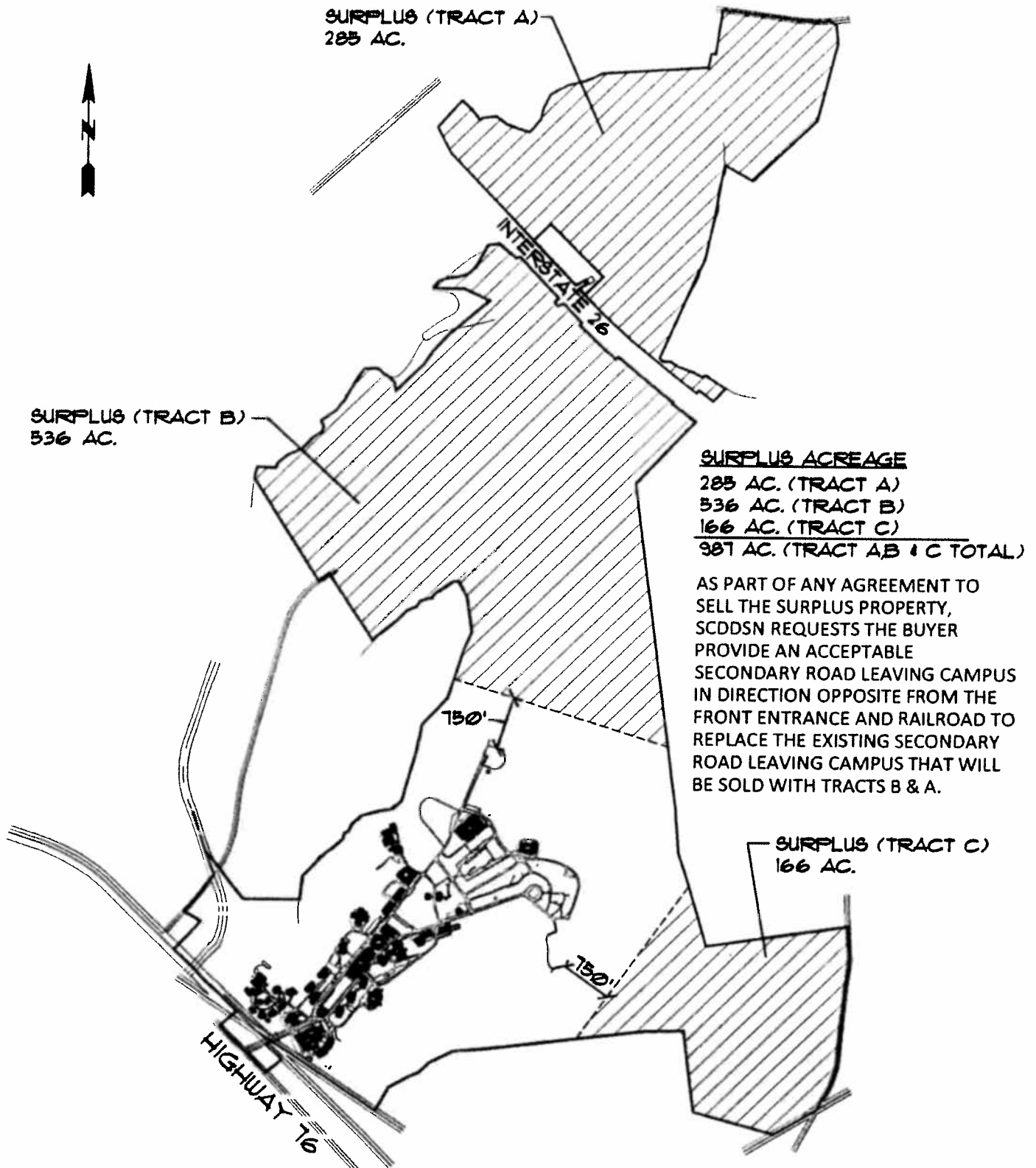
September 20, 2012

10:00 AM

1. Call to Order *Chairman Fred Lynn*
2. Welcome - Notice of Meeting Statement *Commissioner Christine Sharp*
3. Invocation *Commissioner Harvey Shiver*
4. Introduction of Guests
5. Adoption of Agenda
6. Approval of the Minutes of the August 16, 2012 Meeting
7. Public Input
8. Report from DSN Boards *Ms. Elizabeth Krauss*
9. Commissioners' Update *Commissioners*
10. New Business:
 - A. Surplus Property – Whitten Center *Mr. Tom Waring*
 - B. Special Contract Applications *Dr. Kathi Lacy*
 - C. Two-Month TCM Data Report *Mr. Tom Waring*
 - D. Budget Request 2013 – 2014 *Mr. Tom Waring*
11. State Director's Report *Dr. Beverly Buscemi*
12. Executive Session
13. Enter into Public Session
14. Next Regular Meeting Date (October 18, 2012)
15. Adjournment

PLEASE SILENCE CELL PHONES DURING THE MEETING. THANK YOU.

WHITTEN CENTER SURPLUS PROPERTY (PROPOSED)



TOTAL AREA 1559.743 ACRES
DDSN WHITTEN CENTER PROPERTY
LOCATED IN LAURENS COUNTY

SCALE: N.T.S.

PROPERTY IS LOCATED
 WITHIN CLINTON CITY LIMITS
 AND IS CURRENTLY ZONED
 AGRICULTURAL.

SEPTEMBER 18, 2012

TARGETED CASE MANAGEMENT - JULY 2012

Active Service Coordination - Level 1

Total Minutes Logged	681,181	
Minutes Reportable - Medicaid Eligible - Not at Home	432,200	63.45%
Minutes Reportable - Medicaid Eligible - At Home	109,714	16.11%
Minutes - Non Reportable - Medicaid Eligible	98,135	14.41%
Minutes - Non Medicaid Eligible	41,132	6.04%
	<u>681,181</u>	<u>100.00%</u>

Billable Minutes Based on Full 15 Minute Increments

Estimated Billable Minutes - Not at Home	<u>378,615</u>	87.60%
Minutes Reportable - Medicaid Eligible - Not at Home	432,200	
Estimated Billable Minutes - At Home	<u>104,985</u>	95.69%
Minutes Reportable - Medicaid Eligible - At Home	109,714	

Projected Revenue - July 2012

Estimated Billable Units - Not at Home	25,241
Rate	\$ 15
Revenue	\$ 378,615
Estimated Billable Units - At Home	6,999
Rate	\$ 20
Revenue	\$ 139,980
Total Projected July 2012 Revenue per New Payment Structure	\$ 518,595
Actual DDSN Payment to Service Providers for July Services	\$ 1,402,724
Percentage of July 2012 Projected Revenue to Payments to Service Providers for July Services	36.97%

TARGETED CASE MANAGEMENT - AUGUST 2012

Active Service Coordination - Level 1

Total Minutes Logged	587,782	
Minutes Reportable - Medicaid Eligible - Not at Home	397,735	67.67%
Minutes Reportable - Medicaid Eligible - At Home	89,474	15.22%
Minutes - Non Reportable - Medicaid Eligible	62,213	10.58%
Minutes - Non Medicaid Eligible	38,360	6.53%
	<u>587,782</u>	<u>100.00%</u>

Billable Minutes Based on Full 15 Minute Increments

Estimated Billable Minutes - Not at Home	342,915	86.22%
Minutes Reportable - Medicaid Eligible - Not at Home	<u>397,735</u>	
Estimated Billable Minutes - At Home	84,285	94.20%
Minutes Reportable - Medicaid Eligible - At Home	<u>89,474</u>	

Projected Revenue - August 2012

Estimated Billable Units - Not at Home	22,861
Rate	\$ 15
Revenue	<u>\$ 342,915</u>
Estimated Billable Units - At Home	5,619
Rate	\$ 20
Revenue	<u>\$ 112,380</u>
Total Projected August 2012 Revenue per New Payment Structure	\$ 455,295
Actual DDSN Payment to Service Providers for August Services	\$ 1,402,576
Percentage of August 2012 Projected Revenue to Payments to Service Providers for August Services	32.46%

TARGETED CASE MANAGEMENT - JULY 2012

Inactive Service Coordination - Level 2

Total Minutes Logged	43,246	
Minutes Reportable - Medicaid Eligible - Not at Home	20,705	47.88%
Minutes Reportable - Medicaid Eligible - At Home	2,718	6.28%
Minutes - Non Reportable - Medicaid Eligible	12,330	28.51%
Minutes - Non Medicaid Eligible	7,493	17.33%
	<u>43,246</u>	<u>100.00%</u>

Billable Minutes Based on Full 15 Minute Increments

Estimated Billable Minutes - Not at Home	18,645	90.05%
Minutes Reportable - Medicaid Eligible - Not at Home	<u>20,705</u>	
Estimated Billable Minutes - At Home	2,580	94.92%
Minutes Reportable - Medicaid Eligible - At Home	<u>2,718</u>	

Projected Revenue - July 2012

Estimated Billable Units - Not at Home	1,243
Rate	<u>\$ 15</u>
Subtotal	\$ 18,645
Estimated Billable Units - At Home	172
Rate	<u>\$ 20</u>
Subtotal	\$ 3,440
Total Revenue	\$ 22,085

TARGETED CASE MANAGEMENT - AUGUST 2012

Inactive Service Coordination - Level 2

Total Minutes Logged	38,302	
Minutes Reportable - Medicaid Eligible - Not at Home	15,957	41.66%
Minutes Reportable - Medicaid Eligible - At Home	3,375	8.81%
Minutes - Non Reportable - Medicaid Eligible	9,759	25.48%
Minutes - Non Medicaid Eligible	9,211	24.05%
	38,302	100.00%

Billable Minutes Based on Full 15 Minute Increments

Estimated Billable Minutes - Not at Home	12,915	80.94%
Minutes Reportable - Medicaid Eligible - Not at Home	15,957	
Estimated Billable Minutes - At Home	3,270	96.89%
Minutes Reportable - Medicaid Eligible - At Home	3,375	

Projected Revenue - July 2012

Estimated Billable Units - Not at Home	861
Rate	\$ 15
Subtotal	\$ 12,915
Estimated Billable Units - At Home	218
Rate	\$ 20
Subtotal	\$ 4,360
Total Revenue	\$ 17,275
